

Board of Water and Sewer Commissioner's Meeting July 8 2020

Present: Scott Zajkowski, Robert Sullivan, Jay Spahl, William Conley Sr, George Patrinos, Brian Dorval and Jennifer Cournoyer

Scott opened the meeting at 6:00pm with the Pledge of Allegiance

Scott read the Governor's order into the minutes.

Reorganization: Jay made a motion for Scott to continue on as Chairman for another year, Bob seconded the motion, discussion: Jay stated Scott has been doing a great job and there are still a lot of meetings and projects going on and it would be good for Scott to continue. Scott stated that he would accept and he was going to mention that it might be good for him to stay as Chairman for continuity for all these projects. **Vote was taken, all in favor, passed unanimously.** Scott then stated that as Chairman this year he will try to do a better job in getting information out to the board.

Bob made a motion to nominate Jay as Vice-Chair, Bill seconded the motion, no discussion, vote taken, all in favor, passed unanimously.

Jay made a motion to nominate Bill as Clerk, Bob seconded the motion, no discussion, vote taken, all in favor, passed unanimously.

Accept the Minutes from June 1, 2020: Scott made a motion to accept the minutes from June 1, 2020, Jay seconded the motion, no discussion, vote taken, all in favor passed unanimously.

Accept the Minutes from June 3, 2020: Bob made a motion to accept the minutes as written, Jay seconded the motion, no discussion, vote taken, all in favor passed unanimously.

Accept the Minutes from June 17, 2020: Bob made a motion to accept the minutes as written, Jay seconded the motion, no discussion, vote taken, all in favor passed unanimously.

Tighe and Bond Updates: Tighe and Bond could not make tonight due another obligation. They would like to meet next week to discuss, Asset Management Study, PFAS Grants and Blending Project and Construction. Scott stated that we need to pick a night next week that would work. Any night except for Thursday will work for Tighe and Bond.

Water and Sewer Superintendent Report:

Water

1. Temporary Highway employee Jesse Russell is continuing to assist the Water Sewer Department at least 3 days a week while also helping out the Highway Department.
2. As of right now, Luke will be returning to work around the September time frame.
3. The Water Sewer Departments are still under COVID precautions.
 - a. Keep social distance when possible
 - b. 1 man per truck (unless wearing face masks)
 - c. Masks are worn when going into businesses or residences
 - d. Only one Water Operator is allowed to assist with active sewer projects

4. Trying to get Town Administrator and Local SEIU Stewart to meet and agree on new job titles (covid delay) for water and sewer operators
5. CCR Report and Statistical Reports have been completed and were submitted to DEP at deadline or a little after (due to lack of time/manpower)
6. New wells for Station 1 have been drilled with the 3 well casings installed. Old tubular wells are at 20-25 ft while the 3 new wells leveled at 31-35 ft (good for more gpm's)
7. New specifications for the transition main from Station 3 to Station 6 have been finalized with some more discussions coming. Plan is to run a 10" main from driveway of Station #3 across the street to the Station #2 property then direct drill across swamp to Station #6 property to connect to system. Then run a 10" or 12" discharge main from Station #6 through driveway to street.
8. Another pallet of new water meters and bases has been delivered to the shop and both departments will be performing installs after meter reading and or when able to do so.
9. Sometime in August we will be replacing and upgrading all chemical feed lines, plumbing valves, day tanks, transfer pumps, chlorine tanks, etc. for Station #6 and Station #3. Most of the apparatus is over 20 years old and does not meet DEP compliance. No big tanks for KOH are being replaced until more definite proposal for any possible full treatment facility at #6. (jobs will be done in installments to minimize station down times.)
10. Having issues with 2 trucks due to age and usage.
 - a. Box truck is being sent out to MHQ for extensive floor modifications, sandblasting and painting all due to deterioration.
 - b. Small 2007 pickup truck has to be sent out for body work for some extensive rust beginning to occur. (Trying to get at least 2 more years out of this truck)
 - c. New truck article was not put on warrant from last town meeting (due to town's financial status) but should have been. Will insist on truck at this fall meeting.
11. Application for a \$200,000 PFAS grant is being processed through Tighe and Bond along with plans for an application for a Drinking Water Assessment Management plan for the Dudley Water Department (Infrastructure Analysis)
12. Meter reading will be starting next week to get an early jump on readings and meter repairs. Concentration will follow with the ongoing water meter and base replacement projects that have been delayed due to covid issues.
13. All Town Meeting Articles have passed so that all SRF funding can be secured and utilized. "Thank you to all who supported us"

A question was asked to George by Scott about the Kubota zero turn diesel mower, you have been having a lot of vouchers come through for repairs on this piece of equipment, is it time to think about getting a new one? George stated that there have just needed to be a few repairs done and he has looked into the price of a new one but feels right now is not the right time to be purchasing a new one. It was discussed and advised that perhaps in the next year or two he may want to look towards a new one.

Sewer

1. I & I Phase 3 has been completed with the CCI program. Some areas were identified in need of pipe lining, but no major structural issues. Next year will start the construction phase (with 1.3 mil SRF funding)

2. New sewer pump has been installed at the Pattison Ave station and is running exceptionally well. Station was also rephased with new plumbing, valves and cleaned out large check valves also. Run times have been cut in half- saving both electricity and water.
3. New Kohler 20 diesel generator for the Lakeview Ave Sewer Pump Station has been picked up and mounted at the station. Waiting on both gas and electrical tie-ins.
4. Mr. David Haynes (aka Truman Ave subdivision) has generously donated a \$7500.00 check towards a new diesel generator for the Lyons Rd Sewer Pump Station quotes and specs are being looked at now.
5. Eisenhower Drive Sewer Pump station project will commence in a week or two, (delayed due to covid). We will be installing a new riser on top for the hatch which will bring the station top to street level. Next phase will be to inspect pumps and install rail system along with alarm upgrades (per contract with developer) (meeting with developer will be needed)
6. Project to blow out back wall to sewer plant garage and install new wide single door will be starting in August time frame. This will allow sewer department to park trucks and equipment inside to prevent weather issues and vandalism. Should allow for better storage of jetta from cold.
7. Still working with National Grid to install new gas line into sewer plant to provide for new gas heating system (old oil-fired furnace now exists). This will also lead to stub pipe being dug over to garage to furnish with gas heat.
8. Meter reading will be starting with Water Department next week then meter/base installments to follow.
9. Fire Department skid load with pump and tank (donated to water/sewer last year) is being modified and put into service for both departments to use.

Public/Board Comments: Jay stated that he would like to get the meeting date set for next week's meeting with Tighe and Bond, it was discussed and decided that the meeting would be held next Wednesday July 15, 2020 @ 6:30pm. An email will be sent to Jeff Faulkner to Tighe and Bond and an Agenda sent out to all Board Members.

Bill asked how are the departments looking towards expanding the infrastructure and capability, Scott explained how there have been meter change outs to increase revenue and that getting Station 1 back online will help to increase productivity and they are also actively looking for new water sources. Jay then stated that in the past year or two there have been housing developments that would of brought in revenue to the departments but they have not been developed at this time.

Scott wanted to let the people know that there have been furloughs and layoffs within the Town. The Administrative Assistant for the Board has temporarily picked up some work covering the Building Department, Board of Health, Conservation and Zoning Board of Appeals. Scott stated he has asked that the amount of time spent working for each department be tracked and that this will have to be addressed in the future. He also wanted to discuss the pay scale study that was done by a contracted party with the Town of Dudley. Scott was informed by several employees that he had told several employees on their review with him that they were over-valuing themselves in their positions. Scott was very upset by this remark and it is not true and it is very insulting. He will be addressing this comment with the Board of Selectman and the Town Administrator in the very near future. George was upset about comment as well and stated that they should come into the office and see how much the admin does on a daily basis.

Jay made a motion to adjourn, Bob seconded the motion, a vote was taken, all in favor, vote passed unanimously.

Meeting adjourned at 7:00 pm

Respectfully submitted,

Jennifer Cournoyer
Administrative Assistant