

Town of Dudley

Board of Selectmen

Highway Commissioners

Cemetery Commissioners

August 24, 2020 @ 6:30pm

Dudley Municipal Complex

71 West Main Street, Dudley, MA

Room 321A

Approved 9/14/2020

Some matters have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

Chairman's Disclosure for Public Meetings:

Public Meetings:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's Executive Orders imposing strict limitations on the number of people that may gather in one place, although a quorum of the members of the Dudley Board of Selectmen will be physically present for this meeting, no in-person attendance of members of the public will be permitted. The meeting will be live broadcast on Dudley Cable Access Television, Channel 192, and members of the public can also access the rebroadcast of the meeting online via YouTube. In the event of an unanticipated interruption in this broadcast, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Members of the public who wish to appear before the Board of Selectmen must make an appointment to appear on an upcoming agenda, by contacting Michelle Jervis at selectmen@dudleyma.gov or by calling Michelle at (508) 949-8001. Placement on the agenda is not guaranteed however, and persons requesting to appear before the Board of Selectmen should not attend a meeting in person unless and until the appointment has been confirmed by the Board of Selectmen. Persons with matters appearing on a meeting agenda may request that they attend via virtual means, such as via conference call rather than in person attendance. Such request should be directed to Michelle Jervis at selectmen@dudleyma.gov or by calling Michelle at (508) 949-8001 no more than three business days hours in advance, so that appropriate arrangements can be made.

However, persons or representatives with matters appearing on the meeting notice/agenda who wish to be physically present at the meeting must observe the following requirements:

- 1. In accordance with existing requirements imposed by the Governor, meeting rooms will be limited in terms of the total number of persons that may be physically present at the same time, including Board/Committee members and staff. Satellite rooms will be available for overflow, and the meeting will be broadcast in real time in those satellite rooms.*
- 2. Persons who wish to participate in any particular matter on the meeting agenda will be asked to wait in a satellite room until that agenda item is reached, at which point attendees will be rotated between the main meeting room and the satellite room(s), as appropriate.*
- 3. Social distancing must be maintained in both the main meeting room and in satellite rooms. Face masks or coverings will be required in accordance with Governor Baker's May 1, 2020 COVID-19 Order No. 31, "Order Requiring Face Coverings in Public Places Where Social Distancing is Not Possible." A copy of that order can be found at <https://www.mass.gov/doc/may-1-2020-masks-and-face-coverings/download>*
- 4. Failure to comply with these requirements may lead to an attendee's removal from the meeting.*

1. Call to Order, Pledge of Allegiance:

Kerry Cyganiewicz called the meeting to order at 6:35pm. In attendance were John Marsi, Jason Johnson and Steven Sullivan. Also in attendance were Jonathan Ruda, Town Administrator and Michelle Jervis, Administrative Secretary. Paul Joseph was absent.

2. Consent Agenda:

John Marsi motioned to approve the Consent Agenda including the minutes of August 17, 2020. Jason Johnson seconded. Unanimous 4-0.

3. Resignation:

Dudley Housing Authority – George Saad, Jr. – **Steven Sullivan accepted, with regret, the resignation of George Saad, Jr as a member of the Housing Authority. John Mari seconded. Unanimous 4-0.** A letter of thanks will be sent.

4 Town Administrator's Report:

Jonathan Ruda informed the Board that he signed the cultivation, retail and manufacturing application with the Cannabis Commission regarding DMA Holding, Inc. 35 Chase Ave. The application is now in process with a positive sign the project is on track. Regarding Stevens Linen Mill, Mill Street, Camden has taken ownership of the mill and has reaffirmed their commitment to the redevelopment project. He recently, within the last few hours, spoke with attorneys and the situation is fluid. He will give an update when received.

Full Time Vacancies – We currently have two full time job openings in town. The first is the Clerk position, a combined position of the Board of Health, Building Department and ZBA. The Personnel Board has screened the resumes and will present their candidates on Thursday morning. Another opening is for the Highway Superintendent, who is retiring in October. We have several resumes as well and Personnel has been reviewing them. A Hiring Committee will be discussed later on the agenda.

Informational Video for Town Meeting – Mr. Ruda, along with Chairman Cyganiewicz, will be working with the rest of the Board to assist him in organizing the informational video in advance of the fall town meeting. A few weeks ago he discussed a general informational video that he would like to produce but is would also have a video about the Stevens Mill Project and the debt exclusion question for a new ambulance. He is asking that the Stevens Mill Project and ambulance video take precedence.

Pearle L. Crawford Memorial Library will be opening for curbside pickup beginning August 31st. Hours for the service will be Monday, 10am to 2pm, Thursday 3pm to 7pm and Friday 10am to 2pm. Finally the furloughed highway department staff will be coming back to work beginning September 14th. The Superintendent is also back to work on a reduced schedule from medical leave.

5. Public Business:

- a. Town Administrator EPRS Stage A – tabled for September 14, 2020.
- b. Organization of Hiring Committee – Mr. Ruda stated that he would like to organize a Hiring Committee for the purpose of interviewing the candidates for the Clerk – Permitting, Licensing and Code Enforcement position. The Personnel Board is in the process of reviewing the resumes and will submit their recommendation later in the week. He would like to set up a time for interviews next week. The Committee will consist of the Building Inspector, member of the Board of Health, Member of the ZBA and member of the Board of Selectmen. Mr. Cyganiewicz volunteered to be the BOS member.

6. Board Member Comments:

7. Departmental Communication:

8. Adjournment:

John Marsi motioned to adjourn at 7:05pm. Steven Sullivan seconded. Unanimous 4-0.

Respectfully submitted,

Michelle Jervis, Administrative Secretary