



**Pearle L. Crawford Memorial Library
Board of Trustees Meeting Minutes
Tuesday, June 28, 2022, 6:15 p.m.
Room 315, Dudley Municipal Complex**

In attendance: Ben Craver, Co-chair Joyce Nierodzinski, Chairperson
Edward Bazinet Nicole Kucherov Kathy Sandstrom, Secretary
Richard Clark Ted Baron, Videographer Guest: Joanne Hiromura, Studio MLA
Drusilla Carter, Library Director

CALL TO ORDER

Joyce Nierodzinski, Chair, called the meeting to order at 6:16 p.m. with Pledge of Allegiance.

- Review of Meeting Minutes – May 24, 2022
 - Ben Craver – motion to approve minutes
 - Ed Bazinet – seconded
 - Motion – approved (Richard Clark abstained from vote)
- Review of Executive Session Meeting Minutes – May 24, 2022
 - Discussion to add “Approve one year contract”
 - Ben Craver – motion to approve minutes as amended
 - Ed Bazinet – seconded
 - Motion – approved (Richard Clark abstained from vote)
- Reorganization of Board of Trustees
 - Pat Korch retired and Nicole Kucherov is moving out of state
 - Electorate Richard Clark welcomed to the Board

 - Ben Craver – nominated Richard Clark for Chairperson position
 - Ed Bazinet – seconded
 - Nomination accepted, – approved (Richard Clark abstained from vote)

 - Richard Clark – Nominated Ben Craver for Co-Chair position
 - Ed Bazinet – seconded
 - Nomination accepted, – approved, unanimous

Joyce Nierodzinski – Nominated Kathy Sandstrom for Secretary position
Ed Bazinet – seconded
Nomination declined

Joyce Nierodzinski – Nominated Ed Bazinet for Secretary position
Kathy Sandstrom – seconded
Nomination accepted, approved, unanimous

Vacant seat discussed. Board is awaiting letters of interest

Drusilla will give letters of interest to Chairperson Richard Clark and the Board
will recommend the Board of Selectmen will appoint the new Trustee

- FY 23 Meeting Schedule
Chairperson will pass over this item until November to decide
- Director's Report
There is now a placeholder page on the town website calendar for the library so Drusilla can edit to add library events
An outside company will be able to patch Drusilla into the town hall website now

#5 on agenda temporarily skipped to accommodate Joanne from Studio MLA Architects

- Studio MLA Architects presentation by Joanne Hiromura, for Crawford Corner design and construction
 - a) Construction documents are almost ready for bidding process
 - b) Drawings reviewed
 - c) Richard asked when the bids would go out
 - d) Joanne replied maybe tomorrow, contractors would be given three weeks to bid
 - e) Geotechnical engineers drilled holes on site to determine subsurface conditions
 - f) Drusilla will send post-drilling report to the Board by June 28
 - g) Structural and geotechnical engineers determined materials on site will not be taken off-site and can be used as a sub-base – excavated large boulders will be used
 - h) Despite all the rocks, the soil depth is sufficient for the project
 - i) MLA has been coordinating with engineers to be sure contractors have what they need
 - j) Width of side parking lot spaces reduced to make a one-way drive around to back of building and add an ADA accessible spot next to the accessible sidewalk entrance
 - k) The accessible path needs no handrails
 - l) Five granite steps lead to pathway from central entrance

- m) A grant was awarded for the story boards which will be ordered by Drusilla to avoid contractor mark-ups and save on costs
- n) Overall site plan shows an area where neighbor's fence is 2 ½ feet on library property, needing to be addressed
- o) The Crawford family chose a design with local artist M. Lord regarding the sculpture, titled: "Find Yourself in a Book"
- p) Sculpture will be relocated to a more appropriate space that complements the design
- q) Local arborist determined the large tree near the shed will be strong enough to stay
- r) References and proof of liability insurance will be requested from potential contractors
- s) Drusilla will contact the Town for requirements and forward to Joanne
- t) The Board reminded Joanne of the request for low lights along the pathway so they will be added to contractor packets
- u) Richard asked if prevailing wage is required for contractors since it is Town property, even though public funds are not being used for Crawford Corner. Drusilla will check
- v) A standard A.I. A form will be provided once a contractor is chosen

- Director's Report Continued:

Programs

- a) Summer Reading is under way. 151 people attended the kick-off celebration
- b) 187 children and 126 teens and adults registered as of Friday
- c) Patrons can still register through August 4th, with reading done by August 4th
- d) Prize drawings will be held August 5th, including a USS Constitution pass for free admission for all sign-ups, and for the children a Davis Farmland free pass
- e) S'mores will be baked in a solar oven made with a pizza box for an upcoming program.
- f) Rescue turtle program is coming August 4th as the final Summer Reading event

Budget

- g) Ending the FY slightly under budget
- h) Materials expenditure went slightly over the requirement
- i) Very popular Wonder Books and Launch Pads were bought this year

Facility report

- j) Teen area shelved delivered and installed
- k) Plexiglass at the check-out area discussed
- l) Lawn sign progress discussed - delivery expected in late August or September

Miscellaneous business

p) Richard suggested a Ten-Year Celebration in conjunction with Crawford Corner's Grand Opening in the Summer of 2023

- Board Member Comments and/or Observations
 - a) Chairperson Joyce thanked Lida for the solicitation of all the great donations
 - b) Richard thanked Pat Korch for 16 years of dedicated service to the library
 - c) Ben Craver thanked Joyce for her service as Chairperson

Adjourn Open Meeting – 8:01 p.m.

- Richard Clark – Motion to adjourn
- Ed Bazinet – Motion seconded
- Motion – approved / unanimous

NEXT MEETING:

- July 26, 2022, 6:15pm at the Dudley Municipal Complex, Selectmen's Room

Respectfully submitted,
Kathy Sandstrom, Secretary