

Board of Water and Sewer Commissioner's Meeting May 4, 2022

Present: Scott Zajkowski, Jay Spahl, William Conley, Robert Sullivan, Tom Fournier, George Patrinos, and Jennifer Cournoyer.

Scott opened the meeting at 6:30 pm with the Pledge of Allegiance

Accept the minutes of the April 20, 2022, public meeting: *Tom made a motion to accept the minutes as written, Bob seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.*

Tighe and Bond Sewer Assistance Proposal: A proposal from Tighe and Bond for assistance on NPDES permit and Sewer Collection System. This is being presented because DEP has new reporting standards. Bob states that this reporting and information is a little more involved than the department has time for right now. Scott states the proposal from Tighe and Bond looks pretty straight forward. Bob states that only thing he would be sure of is that they stick to the deadlines and schedule. Jay asked about the exclusions that were listed if they would become additional expenses eventually. George stated yes, absolutely. A discussion occurred about the exclusions that are listed and how they will eventually become further expenses.

Jay made a motion to go forward with the NPDES Permit and Sewer Collection System Assistance Proposal for Engineering Services from Tighe and Bond for \$24,500.00, Bob seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.

Indirect Costs: The board has been placed on the Selectmen's Meeting Agenda for May 9th and was asked from the Town Administrator to please come up with a list of questions regarding the Indirect Costs and email to the Town Treasurer/Collector for his responses, prior to the meeting.

The questions are as follow:

Why are we getting double hit on the full salary for the Treasurer and then the Collector? Isn't this one position? Why are we getting double hit for the Insurance, Pension, and such when again it is one position?

Why are we being charged for the Personnel Board when from our understanding there is no longer a Personnel Board?

Why are we being charged for an Assistance Maintenance Position when there is no longer that position?

How did you come up with the Hydrant Credit? Where did the formula come from? How is it determined? How is the increase determined?

The amount for the Treasurer Expense, has that been adjusted since you started contracting out for the folding, stuffing, and mailing of bills to an outside source? What was the amount that came off the line item since we are now paying for that directly?

A past question is in 2020 the Water Sewer Department was charged for the roof repair, which was a total cost of \$121,923.00, which was added to the Municipal Center Expense. We were charged ½ % on floor space. We thought that the roof repair was paid for by a Debt Exclusion. Why then would Water Sewer be charged again for that? (Scott asked to please double check on the Debt Exclusion prior to sending this question over).

The list of questions will be sent to the Town Treasurer/Collector and Town Administrator.

Part-time Worker: George presented the job description for the part-time position. It is clear cut. Scott wanted it noted that it is not stated but must be over the age of 18 due to the operation of lawn mowers and power equipment. A discussion occurred regarding the working of the 19 hours/week and the scheduling of that. Bob suggested that to clean up the description to cut out the 19 hours/week and just stated not to exceed 1000 hours/year and add the pay rate to that line. He also wanted to be sure that it has the EEO statement, and all proper information needed. It is the consensus of the board to post the job description with the additional changes and information.

Superintendent Report: George had presented his report to the board for their review. George wanted to discuss Well # 7 and Bates Tank, both of which have ongoing projects at this time. He didn't want to do both items at the same time but he no choice with the time restraints. Well #7 has been going well except for a few pressure boosts today, everything else seems to be okay. The Bates Tank project is ongoing, and George has not been happy with the communication and problems with the contractors involved. The tank has a leak issue from groundwater, or the tank legs are draining. This happed two years ago and it couldn't be explained. After digging the whole required for the project, we were met with 20,000 gallons of water in the hole, which then had to be pumped out. It was pumped out of the hole into Mr. Kallgren's hayfield. Mr. Kallgren contacted us and asked to please not pump onto hayfield. A line was then run across and into the woods by Ash Lane to pump the water out of the hole. George is concerned about the next phase of the project and where the water can be sent. George states that he going to purchase some soft clamp hoses. The Radar people are coming out tomorrow to try and map out where the water is coming from, and they are continuing to work on Bates Tank tomorrow. Bob then asked, with the tank levels low, there are no water issues and George replied that is correct. George stated the level in the tank needs to be at 20ft due to the low pressure. A Discussion then occurred about PRV's and tank levels. Scott then added that next time when sending out a Rave Alert to try and get the information out 1-2 days in advance. Scott also asked if there were any problems with the PRV on Mason Road, George stated no.

Scott then stated that the board received a change order regarding the Bates Road Project from DN Tanks for \$3392.20 for using radar around the tank to see what is going on. Bob states it is a good idea and money well spent.

Bob made a motion for change order #002 Ground Penetrating Radar for the cost of \$3392.20, Tom seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.

Public/Board Comments: Bob wanted to thank Jen and Lori for going above and beyond for helping with the easements. Also wanted to say congratulations to George for getting two homeowners to agree to easements, Bob didn't think it could be done. Also wanted to thank Charlie Laws and Joe Nierodzinski for the easements.

Tom made a motion to adjourn, Bob seconded the motion, no further discussion, a vote was taken, passed unanimously, meeting adjourned at 7:43pm

Respectfully Submitted,
Jennifer Cournoyer, Administrative Assistant