

Board of Water and Sewer Commissioner's Meeting June 14, 2023.

Agenda items may be taken out of order.

Present: Scott Zajkowski, Jay Spahl, Robert Sullivan, Tom Fournier and George Patrinos,

Scott opened the meeting at 6:33 pm with the Pledge of Allegiance

Accept the Minutes from the June 7, 2023, meeting: *Bob made a motion to accept the minutes as written of the June 7, 2023, meeting, Jay seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.*

Accept and release the Minutes from the June 7, 2023, Executive Session meeting: *Bob made a motion to accept the minutes as written, of the June 7, 2023, Executive Session meeting, Jay seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.*

Road Opening Permit: Scott stated that we received a letter that was dated August of 2022, that all road openings in the Town of Dudley would not require a permit. After the meeting last week with the Town Administrator the Board of Selectmen voted to honor the contract and waived the road opening permit fees for this project. A discussion occurred about other concerns with emergency road opening permits.

Proposal from Tighe and Bond: Received a proposal from Tighe and Bond for the Sewer Hydraulic Evaluation Proposal for Engineering Services. This is concerning the area in front of the post office that has had SSO events in the past. They are looking to survey this line all the way down to Chase Ave Invert. This also has the Jesse Road Development proposal for Sewer as well. Cost is \$36,000.00 for the proposal for Pot Ash Brook and \$4000.00 for Jesse Road. Tom asked how would we pay for this? George replied that it would be paid from Engineering Account. Jay then asked who is paying for the Jesse Road portion. Scott stated we would if we vote for it. Bob stated that he would ask the applicant to make a \$4000.00 donation to offset the cost. A discussion occurred.

Tom stated that the problem with Jesse Road is that everything is down stream, not just Jesse Rd. Scott stated so to make it clear going forward we will not allow any sewer connections from the Fire Station area to the end of the system. Bob stated yes that is correct.

Tom made a motion to proceed with the Tighe and Bond proposal with funding from Engineering, Scott seconded the motion, a discussion occurred, Tom amended the motion to make a motion to proceed with the Tighe and Bond Proposal with \$36,000.00 for the Pot Ash Brook interceptor and omit Jesse Rd unless we can get a donation of \$4000.00 from the applicant for Jesse Rd. Bob seconded the motion, discussion occurred, George wanted it noted that the Proposal for Pot Ash Brook is being evaluated because of the state, no other reason. A vote was taken, all in favor, passed unanimously.

Performance Evaluations:

Superintendent: Tom stated that he agreed with Scott's evaluation on George and stated that he had spent a lot of time on it. A discussion occurred about George's pay rate and where he could go and what his max was.

Tom made a motion to give a 5% raise to the Superintendent, George Patrinos effective 7/1/2023, which will make his rate \$48.00/hour, Scott seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.

Administrative Assistant: A discussion occurred about where the Administrative Assistant's pay rate is and relative to other towns. It was asked if COLAs were given anymore, which the answer is no more COLAs just a merit raise.

Tom made a motion to give the Administrative Assistant, Jennifer Cournoyer at 5% increase effective 7/1/2023, bringing her pay rate to \$28.44/hour, Jay seconded the motion no further discussion, a vote was taken, all in favor, passed unanimously.

A discussion occurred regarding DMA holdings and the Planning Board and needing to have a meeting with the Planning Board and DMA holdings.

Scott then stated that at the next meeting we will be welcoming the new Water Sewer Commissioner Justin Dolan.

Tom made a motion to adjourn, Bob seconded the motion, no further discussion, taken, all in favor, passed unanimously, meeting adjourned at 7:35pm.

****Documents physically identified, discussed, considered, or voted on by the Board: ****

Posted agenda for June 14, 2023, meeting at 6:30pm Room 315

Minutes from 6/7/2023

Minutes from Executive Session 6/7/2023

Letter from BOS and Town Administrator regarding Road Opening Permit

By-Law regarding Road Opening Permit

Proposal from Tighe and Bond

Performance Evaluations for Superintendent and Administrative Assistant

Respectfully Submitted,
Jennifer Cournoyer, Administrative Assistant