

Board of Water and Sewer Commissioner's Meeting October 5, 2022.

Agenda items may be taken out of order.

Present: Scott Zajkowski, Jay Spahl, William Conley, Thomas Fournier, and George Patrinos

Absent: Robert Sullivan and Jennifer Cournoyer

Scott opened the meeting at 6:30 pm with the Pledge of Allegiance

Accept the minutes of minutes of the September 21, 2022, meeting, Tom made a motion to approve the minutes, Jay seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.

Sewer Collection System – Private Inflow Removal Program: received information from Tighe and Bond regarding the information for the Board to review and will be discussed at the 11/2/22 meeting.

Webster True-up: Scott stated that he had a discussion with Paul Brinkman today and Paul stated that he will have all the information to present to Board at the 10/19/2022 meeting.

Credit Card: George stated that he would like to get a credit card for the Water Sewer Department, a discussion occurred, and more information will be obtained and will follow back up.

Tom made a motion to support the acquiring a separate credit card for the Water Sewer Department, Bill seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.

Job Descriptions: All job descriptions were presented for review and discussion. A discussion occurred about the Operator/Laborer position; it was decided to continue this to the 10/19/22 meeting so all could review the description.

Policies: none to review currently.

Superintendent Report: George presented his Superintendent Report for review.

Public/Board Comments: Scott stated that he would ask the Administrative Assistant who was currently on vacation to have the monthly budget, revenues, and accounts receivable for the next meeting 11/2/2022.

Tom made a motion to adjourn the meeting, Jay seconded, no discussion, a vote was taken, all in favor passed unanimously. Meeting adjourned at 7:25pm.

****Documents physically identified, discussed, considered, or voted on by the Board: ****

Posted agenda for October 5, 2022, meeting at 6:30pm Room 315

Minutes from September 21, 2022

Sewer Collections Systems Private Inflow Removal Program documentations

All Water and Sewer Department Job Descriptions

Superintendent Report

Respectfully Submitted,
Jennifer Cournoyer, Administrative Assistant
Minutes taken from Chairman's notes as no audio was on recording of meeting, not in person.