

Board of Water and Sewer Commissioner's Meeting July 20, 2022

Agenda items may be taken out of order.

Present: Scott Zajkowski, Tom Fournier, Bill Conley, Robert Sullivan, and George Patrinos

Absent: Jay Spahl

Scott opened the meeting at 6:33 pm with the Pledge of Allegiance

Accept the minutes of the June 1, 2022, public meeting: Tom made a motion to accept the minutes from June 1, 2022, Bill seconded the motion, no further discussion, a vote was taken, 3 in favor, 1 abstention (Bob).

Accept the minute of the July 6, 2022, public meeting: Tabled to the next meeting, member missing who were present at the last meeting, 2 members not at last meeting so could not vote.

Reorganization: Tabled to next month, the board would like a full board to reorganize.

J Henrickson – 35 Chase Ave follow up: A discussion occurred that there needs to be more investigation into this situation. George stated he found out additional information regarding the watermain and sizes of the mains. He still has questions about the Sprinkler System and how can loop the system in. Bob stated he still thinks it needs to be reviewed by our engineer because the sewer flow is going to exceed 25,000/gallons per day which will trigger a Sewer Extension permit through DEP and a pretreatment program. This will be on hold until we receive additional information.

VADAR: There is an issue on the conversion over from Point Software to VADAR. We do not have histories carried over from Point. We only have the last billing done in April and nothing more. When we were originally signing up Brian made a point to state that must have history and we were looking for 10 years of history. An email was sent to VADAR and a convoluted response was received that yes history would be provided if it could, but we did not get the history provided for us. Brian then sent an email stating that we would have never agreed to this conversion without history. We cannot properly operate without seeing histories. Our contact at VADAR Mike Cullinan stated that he would set up a meeting with himself, Brian, Jen, and the management at VADAR to see what can be done about this. The board feels that no payments should be issued until this is resolved and that they provide us with histories, even if they need to hand enter every previous commitment we have on record and provided us with a standard operating procedure for their software. The meeting with VADAR will be held at 9am on 7/21/2022.

Policies and Procedures:

1. Customer Service Leaks Policy # W0003.001 R001: This policy was review and item # 3 needs to be re-written stating that the Water Department Technicians have the right, and it is required to inspect meter upon completion. The board also would like it noted that at the discretion of the Water Department the loss of water from the leak can be estimate for usage and billing purposes and noting about the fines and fees to turn water back on differentiate between normal business hours and after-hours fees. We revise for next policy and procedure meeting.
2. Meter Repair Notifications Policy # WS005.001 R001: This policy was reviewed, **and Bob made a motion to approve Meter Repair Notifications Policy # WS005.001 R001, Bill**

seconded the motion, no further discussion, a vote was taken, all in favor, passed unanimously.

- 3.** Water Backflow Cross Connection Policy # W002.001 R001: This policy was reviewed, **Bob made a motion approve the Water Backflow Cross Connection Policy # W002.001 R001, Tom seconded the motion, a discussion occurred about a typing error under #3d should be provide, will correct policy, a vote was taken, all in favor, passed unanimously.**

Will work on policy for Meter Pits with George for the next policy and procedures meeting with corrected Customer Service Leaks.

Public/Board Comments:

George: Bates Tank is still leaking and questioning where the water is coming from, Bobby Mason will be digging up there on this coming Wednesday. We will be trying to find the pipe, cut the pipe to see how much water is going through. The engineers believe that there may have been water leaking from the leaks found in the tank and it created a chasm underneath the tank that has filled with a significant amount of water and that is where it keeps coming from. There may be a need to put in a retaining basin. 8/11/22 is the date we are hoping to put the tank back in service. Dresser Hill tank is the next project and there are concerns regarding that rehabilitation. Raymond Ave is at the same level as the tank and there are concerns about the pressure in that area as well as Ramshorn Rd and Dudley Oxford area near the High School. The start time on this project has been moved to mid-October. Station #7 is up and running and being blended and well #8 will be inspection in the future for use and to be monitored for PFAS. Station #6 will be redone and taken offline in the fall. There was a phone meeting today regarding the Pot Ash Brook with the Town Administrator and Scott was able to attend as well. This is regarding the Rail Trail culvert and the culvert on Rte 12. This is federally funded (FEMA) and there will be a lot of information needed to proceed with this. It will not be a simple process.

Bob: There was a zoom meeting today regarding the EPA and new PFAS requirements and new procedures. They are looking at the requirement that if you test above 0.004 ppt you will have to send out a health advisory to the public. This is something to watch and see how it proceeds.

Scott: I received an email from the newest Planning Board member asking if residents in the area of Nichols College could tie into water and sewer when Nichols' new Townhouses tie into water and sewer. An email was sent back that explained that those were lines owned by Nichols College. Then was asked if a resident wanted to connect to water and sewer, could they? A reply was sent back stating if any resident has questions about connecting can email or call the Water Sewer Office.

Tom: Did we get any answers on the Indirect Costs yet? It was explained that they are in the process of trying to set up a meeting with the Town Treasurer, Bob and Scott and possibly George to go over the information.

Tom made a motion to adjourn, Bob seconded the motion, a vote was taken, all in favor, passed unanimously. Meeting adjourned at 7:39pm.

****Documents physically identified, discussed, considered, or voted by the Board: ****

Posted agenda for July 20, 2022, meeting at 6:30pm Room 315

Copy of updated Webster True Up Spreadsheet

Email chain from VADAR

Customer Service Leaks Policy
Meter Repair Notification Policy
Backflow Cross Contamination Policy

Respectfully Submitted,
Jennifer Cournoyer, Administrative Assistant