

# **Town of Dudley**

## **Board of Selectmen**

Highway Commissioners

Cemetery Commissioners

January 24, 2022

Dudley Municipal Complex

71 West Main Street

Dudley, MA 01571

**Approved 2/7/22**

Some matters have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

### **1. Call to Order, Pledge of Allegiance:**

Honorable Chairman John Marsi opened the meeting at 6:30pm. In attendance were Hon. Kerry Cyganiewicz and Hon. Steven Sullivan. Hon. Jason Johnson requested to join by remote participation per 940 CMR 29.10 and he identified himself. Also, present were Jonathan Ruda, Town Administrator and Michelle Jervis, Administrative Secretary. Hon. Paul Joseph was absent. All votes will be roll call votes.

### **2. Consent Agenda**

**Steven Sullivan motioned to approve the Consent Agenda which encompassed approving the meeting minutes of January 10, 2022, appointments of Charle Marlborough, with a term to expire 6/30/2024 and Carmella D'Ambra, with a term to expire June 30, 2025 as full members on the Council on Aging. Also appointment as a full member, Linda Lorkiewicz to the Agricultural Advisory Commission with a term to expire June 30, 2025. Kerry Cyganiewicz seconded.**

**Roll Call Vote:**

**John Marsi, Aye**

**Kerry Cyganiewicz, Aye**

**Steven Sullivan, Aye**

**Jason Johnson, Aye**

### **3. Town Administrator's Report:**

Mr. Ruda informed the Board that the Town Accountant will be retiring in August. He would like to hire an assistant town accountant and advertise for the vacancy around March 4, 2022 internally. The suitable candidate would be a grade 3 with a six (6) month probationary period. If he/she is successful will then promote to Town Accountant. Regarding the position of MIS Director (current Town Accountant) we will be working with a help desk model, which would be a stipend position for technical services, setting up printers, computers, etc. and would be separate from the Town Accountant's position. The new Town Accountant would be working 40 hours/week. Jason Johnson stated that we need someone with good experience and understands the process, tech savvy too. A screening committee and interviewing committee will be formed in the near future.

Thursday evening work hours was discussed. Mr. Ruda stated that he has received two requests from department heads to waive the hours to be worked on Thursday evening. Those departments that are not here on Thursday evenings would need to present a plan on filling in the hours, working later on Friday afternoons. Mr. Cyganiewicz, who chose to sit on Thursday evenings in the Selectmen's office, stated that no one came into the town hall looking for help in the office and the phone did not ring. Scott Zajkowski stated the same thing, and his department will accommodate residents with appointments for their convenience. Richard Carmignani stated that the second floor is busier than the third floor and the next few weeks will be busy since bills are due. He requested the Board look at February, March, and April and what they have to offer. All agreed to put it on the next agenda.

#### **4. Department Head Comments:**

Richard Carmignani informed the Board that he and Mr. Ruda had a demonstration on Harper's Payroll. It removes a heavy burden on his office to manually process payroll. All payrolls will be direct deposit and paperless. Unfortunately, there will be no multiple direct deposits. All agreed this is a good step forward.

Chief Wojnar reminded residents to be cautious on slippery roads. There have been several accidents due to speed and caution is necessary.

Fire Chief Kochanowski submitted his report with an overview of calls for the year. Fire calls increased 26.6%; paramedic calls 10.1% and there were approximately 100 more inspections.

Highway Superintendent Murray stated that the Brandon Rd Mill Race bridge repairs are moving forward. The engineers are working on the structural inspection and design. We are still pursuing the funding source and there will be a larger project in the future, the large bridge over the river. He is participating in meetings with MassDOT.

Superintendent Patrinos stated the water blending is going well. He thanked everyone involved with recent water breaks, especially the one near Jaybee Ave. during a snowstorm.

#### **5. Adjournment/Executive Session:**

Kerry Cyganiewicz motioned to adjourn at 7:20pm and to convene into Executive Session under MGL Chapter 30A Section 21(a)(2) – To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non union personnel and not to reconvene into public session and MGL Chapter 30A@21(a)(3) – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and not to reconvene into public session. Steven Sullivan seconded.

Roll Call Vote:

John Marsi, Aye

Steven Sullivan, Aye

Kerry Cyganiewicz, Aye

Jason Johnson, Aye

Respectfully submitted

Michelle Jervis  
Administrative Secretary

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Roll Call Vote:

John Marsi, Aye

Steven Sullivan, Aye

Kerry Cyganiewicz, Aye

Jason Johnson, Aye

Respectfully submitted

Michelle Jervis  
Administrative Secretary