



TOWN OF DUDLEY, MASSACHUSETTS

Town Clerk's Office

71 West Main Street, Suite 207 • Dudley, MA 01571

PUBLIC RECORDS REQUEST FORM

Email public record requests to: townclerk1@dudleyma.gov

All public records requests will be responded to within ten (10) business days after receipt of request(s). Responses may indicate further time is necessary, additional information is required, or an estimate of fees required to fulfill the request, as examples.

Pursuant to Public Records Law all exemptions will be redacted from any and all material being released.

Date of Request:

Description of
Materials Sought:

***Be as specific as possible.**

Requestors Information:

Name of Requestor:

Firm / Company:

Address:

City:

State:

Zip:

Phone number:

Fax number:

Email:

How do you wish to view the records?

Receive Copies

View or Inspect in Town Offices

Preferred format?

Electronic

Hard Copy

☐ COPY OF RECORDS (.05\$ per page plus search, redact and/or copy fee)

OFFICE USE: Received by:

Initial Response:

Fees:

Paid:

Records Provided:

10th Day to Respond by: _____